



Ouyen P-12 College  
ABN 58 881 644 041  
1-35 Fuller Street Ouyen Victoria 3490  
03 5092 1182  
ouyen.p12@education.vic.gov.au

Dear parent/guardian,

Ouyen P-12 College is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2024. Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary, the Department's Parent Payment Policy overview is attached. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer our students.

Department of Education guidelines now mandate that schools are not permitted to lease digital devices to students and are unable to provide a family statement of fees. Page 2 details our suggested financial contributions for your child/ren.

#### **Payment methods**

- EFT - BSB 063732 Account 10001994

#### **Financial Support for Families**

Ouyen P-12 College understands that some families may experience financial difficulty and offers a range of support options, including:

- State Schools' Relief financial support for eligible families to purchase uniforms at a reduced rate
- Camps, Sports and Excursions Fund provides payments for eligible health care card holder students to attend camps, sports and excursions

For a confidential discussion about accessing these services, or alternative payment arrangements, contact Wellbeing Co-ordinator Maddy Morrish or Principal Fel Cua on 5092 1182 or email [ouyen.p12@education.vic.gov.au](mailto:ouyen.p12@education.vic.gov.au).

#### **Refunds**

Each refund request will be treated on an individual basis with both the Principal and Business Manager.

Yours sincerely,

Mr Fel Cua  
Principal

Mrs Raelene Vine  
College Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Subject materials and equipment, general classroom stationery and assessments, student printing, ID cards and diaries plus digital subscriptions for learning: Inquisitive, Mathletics, Storybox, Life Skills, Reading Eggs, Edrolo, Essential Assessment Numeracy	(A) \$100
Provision and upkeep of devices and ICT - device configuration, server/system costs for devices owned by the school: Years 5-8 laptops Years 9-12 laptops <u>*If participating in BYOD program, Section B does not apply.</u>	(B) \$150 (i) \$250 (ii)
Curriculum excursions/incursions eg swimming, cross country, debating, pushcarts, construction induction plus Years 3-9 camps including transport	(C) \$350
<b>Suggested totals from above:</b>	
<ul style="list-style-type: none"> <li>• Years P, 1, 2, 10, 11, 12 (Section A) <span style="float: right;">\$100</span></li> <li>• Years 3, 4, 9 (Section A &amp; C) <span style="float: right;">\$450</span></li> <li>• Years 5, 6, 7, 8 (Section A, B{i} &amp; C) <span style="float: right;">\$600</span></li> </ul>	
<b>Use of School Computer</b>	
<ul style="list-style-type: none"> <li>• Year 9 (Section A, B{ii} &amp; C) <span style="float: right;">\$700</span></li> <li>• Years 10, 11, 12 (Section A &amp; B{ii}) <span style="float: right;">\$350</span></li> </ul>	

Students are expected to charge devices overnight and bring them to school fully charged each day.

Years 9-12 students may choose to BYOD (bring your own device) either purchased or leased from a third party eg JB HiFi or Harvey Norman. Device criteria as follows: Processor Intel i5, AMD Ryzen 5 or greater, RAM 8GB or greater, Hard Drive SSD 240GB or greater, Windows 10+ or Mac OSX 10.13+ with virus protection and a solid-state hard drive for fast start up, low weight and shock resistance. Before any device can be connected to the school network, the ICT Acceptable Use Agreement must be signed and returned.

<https://www2.education.vic.gov.au/pal/parent-payment/policy>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.